

SCANDINAVIAN VILLAGE LIMITED

FACILITIES DIRECTOR'S REPORT FOR THE EXTRA-ORDINARY GENERAL MEETING OF SCANDINAVIAN VILLAGE ASSOCIATION TO BE HELD ON SATURDAY 10 NOVEMBER 2012

We continued throughout the year with the upgrading work as agreed at last year's EGM and I can report the following:

- All the Villas have now had new carpets fitted in the lounge, stairs and landing together with new curtains fitted and furniture sanded back to the original pine.
- The general office has now been relocated from the ground floor to the first floor above unit 65 and as a result the vacated space has been converted to a Members' room where the weekly welcome meetings take place. An easily accessible unisex toilet has also been provided. These facilities have been welcomed by Members and visitors who arrive early for check-in where they can relax and enjoy refreshments whilst watching TV.
- The Reception office will remain in the present location but will be refurbished during the shut-down period. A luggage cupboard will also be formed.
- The kitchen in unit 66 will be refurbished during the shut-down.
- The grounds continue to be maintained to a high standard. A new tractor shed has been constructed adjacent to the waste recycling compound. A new waste collection contract has been agreed with David Ritchie on rates beneficial to the Village.

The programme for 2013 which is included in the Budget for approval includes the following:

- The first phase of the roof retiling programme commences with Villa Block 1. The proposed work will require units 1-9 to be out of use which means the work will take place during the shut-down 2013. The remaining blocks will be carried out over the next few years.
- A number of main doors and jambs require attention and will initially be treated on a priority basis. A start will be made on window replacement.
- A new ground drain will be constructed (patio side only) along the perimeter of Block 1 where ground saturation point is reached very quickly during heavy rain.
- A start will be made on replacing bed settees with all units receiving new settees by the end of 2014.
- We will replace the bark chippings in the play area with a more robust permanent base.
- We will continue to ensure our inventory items are replaced as required.

A number of small maintenance items have been carried out by our full time maintenance assistant and are enhancing the appearance of the Village.

The level of cleaning and housekeeping continues to be of a high standard which is reflected in the comments received from Members.

John McKie
Facilities Director